



## BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms (collective commitments) are in alignment with our Board Governance Policies; District Vision, Mission, and Priorities. We will begin each meeting reminding ourselves and our guests of our working commitments.

1. Be prepared; stay informed; listen to others and be open to differing opinions and perspectives – being inquisitive, reflective, and respectful; checking our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Ensure open and clear communications, and maintain transparency – no surprises
3. Remain objective, forward thinking, and open minded – respect the opinions of others
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time, end on time, stay on task
6. When a Board decision is made, we accept and abide by the decisions both publicly and privately – we accomplish more united than divided
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

## SCHOOL BOARD MEETING AGENDA

Tuesday, July 19, 2022 – 5:30 p.m.

Waupaca High School Community Room

Live Stream: <https://youtu.be/d76edzuTG6g>

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda." (See [Board Policy 0166](#))*

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment (see [Board Policy 0167.3](#))
- VI. [Review of Board Meeting Norms](#)
- VII. Consent Agenda
  - A. Approval of Minutes
    1. [June 14, 2022, Regular Board Meeting](#)
    2. [June 20, 2022, Policy Committee Meeting](#)
  - B. Financial Reports
    1. [Understanding School District Financial Statements](#)
    2. [Accounts Payable](#)
    3. [Cash Receipts](#)
    4. [Treasurer's Report](#)
    5. [Budget to Actual Comparison by Fund Groups](#)

- C. Personnel
  - 1. [Updated Staffing Changes for 2022-2023 School Year](#)
  - 2. Resignations
    - a. [Christal Buch – WLC Food Service Class 1B](#)
    - b. Mark Polebitski - School Board Member
  - 3. Hires – 2022-2023 School Year
    - a. [Tony Altmann – WHS Math Teacher](#)
    - b. [Kandi Bouwma – WHS Alternative Education Teacher](#)
    - c. [Holly Saunders - WMS Music Teacher](#)
    - d. [Matthew Arndt – WHS Custodian](#)
    - e. [Bridgit Hill – WHS Custodian](#)
    - f. [Theresa Kettlewell – WLC Custodian](#)
    - g. [Hunter Lurvey – WMS Custodian](#)
  - 4. Transfers/Changes – 2022-2023 School Year
    - a. [Dale Knolle – WHS Custodian to WLC/WMS Maintenance Class I](#)
    - b. [Angie Borntrager – WMS Food Service Class 1B to WLC Food Service Class 1B](#)
    - c. [Ashley Brill - WLC Food Service Class 3A to WMS Student Services Secretary Class II](#)
  - 5. Extra Curricular Coaches and Advisors – 2022-2023 School Year
    - a. WHS Volunteer Advisor Positions:
      - (1) Leota Studzinski – Cross Country
    - b. WHS Coaching Positions:
      - (1) [Forrest Wright - Boys Varsity Head Hockey](#)
- D. [Student Academic Standards](#)
- E. [Student Assessments Annual Notice](#)
- F. [Annual Seclusion and Restraint Report](#)
- G. [2022-2023 Meal and Milk Prices](#)
- H. [2022-2023 Athletic Ticket Prices](#)
- VIII. Communications
- A. District Administrator’s Report
- IX. Administration
  - A. AGR Reports
    - 1. [WLC](#)
    - 2. [CEC](#)
  - B. [CEC Annual Report](#)
  - C. [Annual At-Risk Report](#)
  - D. [Annual School Health Services Summary Report](#)
    - 1. [COVID-19 Health Services Summary Report](#)
  - E. [Spring Co-Curricular Acknowledgement](#)
  - F. [Maintenance Building Construction Update](#)
- X. Board Reports
  - A. Upcoming Meetings and Other Activities
    - 1. [July 21, 2022 – Community Safety Committee Meeting – 5:30 p.m.](#)
    - 2. [July 25 or 26, 2022 - Board Retreat - 5:30 p.m.](#)
    - 3. [August 2, 2022 – Community Safety Committee Meeting – 5:30 p.m.](#)
    - 4. [August 9, 2022 – Regular Board Meeting – 5:30 p.m.](#)
    - 5. [August 17, 2022 - New Staff Gathering - 11:30 a.m.](#)
    - 6. [August 24, 2022 – Community Safety Committee Meeting – 5:30 p.m.](#)
  - B. [Review Monitoring Schedule](#)
  - C. [Vacancy/Appointment Process](#)
  - D. Policy Committee
    - 1. Recommendation to Approve and Adopt the Following Policies:

NEOLA Policy [0144.5](#) Board Member Behavior and Code of Conduct  
NEOLA Policy [7240](#) Site Acquisition  
NEOLA Policy [7250](#) Memorials and Dedications  
NEOLA Policy [7300](#) Disposition of Real Property  
NEOLA Policy [7310](#) Disposition of Personal Property  
NEOLA Policy [7410](#) Maintenance  
NEOLA Policy [7440](#) Facility Security  
NEOLA Policy [7440.01](#) Video Surveillance and Electronic Monitoring  
NEOLA Policy [7450](#) Property Inventory  
NEOLA Policy [7530.02](#) Staff and School Officials Use of Personal Communication Devices  
NEOLA Policy [7540](#) Technology  
NEOLA Policy [7540.01](#) Technology Privacy  
NEOLA Policy [7540.02](#) Web Content, Apps, and Services  
NEOLA Policy [7540.06](#) District-Issued Staff E-Mail Account  
NEOLA Policy [7540.07](#) District-Issued Student E-Mail Account  
NEOLA Policy [7541](#) Electronic Data Processing Disaster Recovery Plan  
NEOLA Policy [7542](#) Access to District Technology Resources From Personally-Owned Communication Devices  
NEOLA Policy [7543](#) Remote Access to the District's Network  
NEOLA Policy [8141](#) Required Reporting of Staff Conduct  
NEOLA Policy [8145](#) Annual Reports  
NEOLA Policy [8146](#) Notification of Educational Options  
NEOLA Policy [8210](#) School Calendar  
NEOLA Policy [8220](#) School Day  
NEOLA Policy [8300](#) Continuity of Organizational Operations Plan  
NEOLA Policy [8309](#) Open Meetings for Non-Board Committees  
NEOLA Policy [8315](#) Information Management  
NEOLA Policy [8320](#) Personnel Records  
NEOLA Policy [8320.01](#) Unauthorized Acquisition of Staff Personal Information  
NEOLA Policy [8325](#) Receipt of Legal Documents by District Employees  
NEOLA Policy [8330.01](#) Unauthorized Acquisition of Student Personal Information  
NEOLA Policy [8350](#) Confidentiality  
NEOLA Policy [8405](#) Environmental Health and Safety Program  
NEOLA Policy [8407](#) School Resource Officer Program  
NEOLA Policy [8410](#) Crisis Intervention  
NEOLA Policy [8431](#) Preparedness for Toxic Hazards  
NEOLA Policy [8431.01](#) Asbestos Management  
NEOLA Policy [8442](#) Reporting Accidents  
NEOLA Policy [8451](#) Pediculosis (Head Lice)  
NEOLA Policy [8453](#) Direct Contact Communicable Diseases  
NEOLA Policy [8462.01](#) Threats of Violence  
NEOLA Policy [8463](#) Students Without Parents  
NEOLA Policy [8540](#) Vending Machines  
NEOLA Policy [8550](#) Competitive Food Sales  
NEOLA Policy [8605](#) Use of Electronic Wireless Communication Devices by District Employees Who Operate Board-Owned or Operated Vehicles  
NEOLA Policy [8640](#) Transportation for Field and Other District-Sponsored Trips  
NEOLA Policy [8680](#) Bus Services Contracts  
NEOLA Policy [8800](#) Religious and Patriotic Ceremonies and Observances  
NEOLA Policy [8310](#) Public Records (W825)  
NEOLA Policy [8330](#) Student Records (W826)

2. Additional New NEOLA Policies for Board Review, Approval, and Adoption:
  - a. [NEOLA Policy 0143.2](#) Board Member Information Requests
  - b. [NEOLA Policy 8305](#) Information Security

XI. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

\* The Board utilizes a “consent agenda” to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

<b>Board President – Stephen Johnson – 715-258-9530</b>	<b>Building &amp; Grounds – Steve Klismet – 715-281-8951</b>
<b>Finance – Dale Feldt – 715-227-1984</b>	<b>Policy – Ron Brooks – 920-636-8991</b>
<b>Personnel – Betty Manion – 715-572-3362</b>	<b>Instructional – (Open)</b>
<b>Student Services – Patrick Phair – 715-340-3895</b>	

*Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to attend and participate in a meeting or activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.*

*If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at [slucas@waupacaschools.org](mailto:slucas@waupacaschools.org), or by phone at (715) 258-4121, ext. 6011.*